



1/24/2017

10:00pm

HMS

Meeting called by: Bethany Torino **Type of meeting:** HMS PTO AGENDA

Facilitator: **Note taker:** Carrie Buchanan

Timekeeper: Carrie Buchanan

Attendees:

Carrie Buchanan, Bethany Torino, Christina Trahan, Tracy Keller, Katy Bert, Stephanie Manis, Stacy Carson, Angie Basham, Dr. Pennell

Please read: Agenda January 24, 2017

Please bring: Encouraging ideas for upcoming events

Minutes

Agenda item: Old Business **Presenter:** Bethany Torino

Discussion:

5 Students will be chosen based on outstanding achievements and given tickets for prizes.

Conclusions:

Create reward ticket to be handed out weekly to student

Action items	Person responsible	Deadline
✓ Include Name and Grade on ticket with date	Katy Bert	asap
✓ List expiration date on ticket or 30 days after day of receiving	Katy Bert	asap
✓ Perforated	Katy Bert	asap
✓		

Agenda item: Lost and Found **Presenter:** Bethany Torino

Discussion: PTO Responsibility for Lost and Found items

Items for lost and found will be posted on web page, and purged monthly. The third week of the month a picture will be taken of the items and posted on social media with a reminder that the items will be donated the next week (end of the month).

Conclusions:

Purge lost and found monthly and set up donation

Action items	Person responsible	Deadline
✓ Purge Lost and Found	Tracy Keller	1/31/2017
✓ Donate	Tracy Keller	1/31/2017
✓		
✓		

Agenda item: Invest in Technology

Presenter: Bethany Torino

Discussion: Help promote COW project.

Gift card, home room teachers involved, folder set up, Promotions, collections,

Conclusions:

Proceed to set up

Action items

- ✓ Promote, create and design signs
- ✓ Deliver folder to teachers
- ✓ Money Collections
- ✓

Person responsible

Deadline

Marcie 1/30/2017
Bethany Torino 2/3/2017

Agenda item: Dodge Ball Tournament

Presenter: Bethany Torino

Discussion: Arrival time

Katy, Stacy, Angie, Stephanie, Bethany, Blyth, Tracy and others

Conclusions:

Set up and implement tournament guidelines, safer zones

Action items

- ✓ Arrive at 8:00am
- ✓ Referees
- ✓ Awards to be purchase and distributed
- ✓ Announcements to MC (sponsor thank you and safer zones)

Person responsible

Deadline

All parties 1/28/2017
Katy Bert 1/28/2017
Carrie Buchanan 1/28/2017

Other Information

Special notes:

- HMS Concrete Project is moving forward to replace existing HMS sign on field.
 - Winter dance scheduled for February 24th. Set up at 2:30.
 - Formal 8th Grade dance scheduled for April 8th.
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